



DPN STUDENT AI MISUSE POLICY

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POLICY PURPOSE

This policy seeks to clarify and make learners aware of the risks of using AI and what constitutes malpractice.

WHAT IS AI?

AI stands for artificial intelligence. AI tools like ChatGPT can write text, make art and create music by learning from data from the internet.

HOW CAN AI BE MISUSED IN ASSESSMENTS?

AI misuse is when you take something made using AI and say it's your own work.

Learners who misuse AI such that the work they submit for assessment is not their own will have committed malpractice and may face consequences.

Learners must make sure that work submitted for assessment is demonstrably their own. If any parts of the work are reproduced directly from AI generated responses, those elements must be identified by the learner and they must

understand that this will not allow them to demonstrate they have independently met the marking criteria and therefore will not be rewarded.

Tutors know learners best and remain best placed to identify whether work is a learner's own. Where tutors have doubts about the authenticity of learner work submitted for assessment they must investigate and take appropriate action.

HOW DO I MAKE SURE I DON'T MISUSE AI?

You are not allowed to use AI when you're in an exam

Your tutors will explain how you can use AI tools when doing any assignments – the rules will depend on your qualification and if the work is assessed, how it is assessed.

Even if you are allowed to use AI tools, you can't get graded for content just produced by AI – your grades will come from showing your understanding and abilities to produce your own work

If you are allowed to use AI tools, you must reference them clearly – name the AI tool used, add the date you generated the content, narrate how you used it, save a screenshot of the prompts you asked to get the answers you got.

Declare it's all your own work – when you submit an assessment, you will be asked to sign a declaration. Anything without a reference must be all your own work. If you've used an AI tool, don't sign the declaration until you're sure you've added all the references.

Given the rapid expansion of AI tools, DPN will continue to update this policy and provide students with clarity on the rules on the use of AI in produced and assessed work.

This policy has been written in-line with the Joint Council for Qualifications – AI Use in Assessments: Protecting the Integrity of Qualifications Guidance for Tutors and Assessors, February 2026
https://www.jcq.org.uk/wp-content/uploads/2026/07/AI-Use-in-Assessments_Feb24_v6.pdf